

SOCIOLOGY Doctoral Programme Regulations
Department of Sociology
Faculty of Social Studies
Masaryk University

Valid from the fall term 2017

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1. Programme Characteristics

The graduate program of the Department of Sociology trains scholars **to conduct original research contributing to the advance of sociological knowledge and to teach sociology at the university level**. The Ph.D. in sociology usually leads to a career in research and/or teaching. Although most sociologists are employed by universities, there are increasing career opportunities in government and other non-university research centers.

Sociology doctoral programme at the Department of Sociology at Masaryk University is a **four-year programme** that can be studied either in a **full-time** or a **part-time form**.

Any student **holding an M.A. degree** (or equivalent) in any field may be admitted to the PhD programme. Students holding an M.A. degree in a field other than sociology, however, may need to take additional courses before starting their dissertation research – these additional courses are typically chosen from the M.A. programme in sociology/cultural sociology (see gps.fss.muni.cz).

The programme is conducted entirely **in English**.

Students proceed with studies following the **Recommended Study Plan** (see below) and their own individual plans, attend and complete required and elective courses, and work on their publications and dissertation projects under the supervision of a supervisor of their choice.

Students need to obtain **240 credits** in compulsory and elective courses.

No teaching experience is required.

Normative **time-to-degree is 4 years** (8 semesters).

Once a year, the study and the dissertation progress are evaluated by the supervisor and the PhD Board.

“En cotutelle” graduate study (i.e. a doctorate with dual supervision) is encouraged and supported by the Department.¹

¹ Contact the Department or the International Office for more details.

2. Organisation of Study

2.1 Courses

Students need to obtain **240 credits** in compulsory and elective courses as indicated below.

Enrolment is completed via the Masaryk University Information System (IS at is.muni.cz) at the beginning of each semester.

FALL SEMESTER

Study abroad

FSS900	Research Stay Abroad ²	supervisor	credit	20
FSS910	Study Visit ³	supervisor	credit	4
FSS990	Placement Abroad	supervisor	credit	20

Compulsory Courses

Code	Course Title	Lecturer	Type of Completion	Credits
SOC983	Dissertation Project ⁴	supervisors	colloquium	15
SOC984	Research Methodology ⁵	K. Nedbálková, supervisors	colloquium	15
SOC985	Sociological Theory Seminar ⁶	C. Szaló	credit	15
SOC987	Sociological Paper I. ⁷	supervisor	colloquium	15
SOC936	Dissertation Research I. ⁸	supervisor	colloquium	15
SOC937	Dissertation Research II. ⁹	supervisor	colloquium	15

² The *FSS900 Research Abroad* and *FSS990 Placement Abroad* are intended for doctoral students who have completed a full term (of at least 3 months). The course(s) must be registered in the IS system in the section "Internships and stays" (https://is.muni.cz/auth/pers/studijni_pobyt.pl). Doctoral students **MUST** obtain at least 20 ECTS at universities/institutions abroad. The amount of credits can be gained during one stay abroad (typically for one semester/term), or can be split into several shorter stays. If the student chooses the latter option, s/he must seek approval of the Doctoral Board prior to departure.

³ The *FSS910 Study Visit* is intended for doctoral students who have completed a short-term visit abroad – e.g. summer school, conference, etc. It is not necessary to have registered the course prior to the departure but it is highly recommended consulting its recognition in advance. Person responsible for the recognition is the supervisor. She/He decides based on the written request together with required attachments: course syllabus, evaluation (grade and credits obtained), all confirmed by the host university Study Office (Department).

⁴ Students enroll during the first semester and develop an extended version of the dissertation research project.

⁵ *SOC984 Research Methodology* is a methodology course focusing on methodological aspects of the dissertation proposal. The final evaluation will be based on the project defense in front of a committee. Enrollment is recommended in the 3rd semester at the latest.

⁶ This is a reading seminar, serves primarily to prepare students for the doctoral state exam. The course content is not necessarily identical each year. Students enrol only once during their study.

⁷ The final evaluation of the course *SOC987 Sociological Paper I.* in form of a credit is based on the submission of a full scientific paper.

⁸ The course cannot be registered sooner than in the fifth semester.

Code	Course Title	Lecturer	Type of Completion	Credits
SOC988	Special Topics Seminar I. ¹⁰	supervisor	credit	15
SOC922	Creative Writing in Sociology ¹¹	K. Lišková, N.B. Jaworsky	credit	20
SOC938	Conference Presentation	supervisors/ M. Kreidl	colloquium	5
SOC939	Public Presentation of Dissertation ¹²	supervisor	colloquium	15
SOC1001	Publication ¹³	M. Kreidl	credit	Max. 20
SOC920a	Dissertation Seminar I. ¹⁴	P. Barša	colloquium	20
SOC920b	Dissertation Seminar II. ¹⁵	P. Barša	colloquium	25

Elective Courses¹⁶

Code	Course Title	Lecturer	Type of Completion	Credits
SOC906	Didactic Seminar ¹⁷	Supervisors/ lecturers	credit	Max 10

⁹ The SOC989 *Dissertation Research II* is registered in prolonged study period. In order to register the course, following requirements must be met: Supervisor's approval and consent, consent of the Doctoral Board (approval needed for each year of prolonged studies), update of the Frame Study Plan and its regular control at the end of each academic year.

¹⁰ Courses SOC988 *Special Topics Seminar I. II.*, SOC990 *Sociological paper II.* can be fulfilled in a number of ways. For instance students can choose a course from the MA curriculum (if s/he has not taken that particular course previously), can attend a summer school (in the Czech Republic or abroad) or can participate in one of the working groups at the Department of Sociology (Supper Club, Athos, etc. - List of the ongoing working groups are available <http://soc-groups.fss.muni.cz/>). If the student chooses to take part in one of the working groups, it is recommended that s/he should contact the coordinator of the working group in order to agree on the amount of work that will be necessary to obtain credit (the final number of credits vary based on the workload and contribution in the group).

¹¹ In different semesters the course is held in different languages (Czech/English). Before registering the course it is recommended to contact the teacher or the coordinator of the Programme.

¹² Public presentation of the dissertation has a form of public lecture at the Faculty of Social Studies, followed by a critical discussion (lecture and discussion are part of the departmental Research colloquia). Before the presentation, student submits a complete manuscript of the dissertation (manuscript must be submitted via the IS system so it can be available to all members of the department, to the Office of Population Studies and to all doctoral students). The course needs to be registered at least one semester before the dissertation defence (usually it is the 7th semester of studies). The date of presentation is set up based on the agreement between the student and department.

¹³ Student proposes the number of credits her/himself, based on the type of publication she/he wants credit for (for more information see the course description in the IS system). Students usually register the course only after their paper has been published.

¹⁴ The final evaluation of the course SOC920a *Dissertation Seminar I.* in form of a credit is based on the participation in presentations prepared by other doctoral students and in critical discussions.

¹⁵ The final evaluation of the course SOC920b *Dissertation Seminar II.* in form of a colloquium is based on the presentation of a part of the dissertation (research questions, dissertation outline, draft of the dissertation theoretical chapter and/or results) or the draft of any other paper. It is required to submit the presented material to the lecturer in advance and participate actively in the discussion.

¹⁶ Student registers the elective courses based on her/his own preference. For the list of all courses opened in the given semester visit the catalogue available in the IS system (this document does not include all offered courses). Stays abroad (study/research/summer school, whole-term/short-term) can be registered as electives. For studying abroad contact the international department (Dagmar Hábová).

¹⁷ By a *Didactic Seminar* participation in teaching activities within the bachelor or master programme at the Department of Sociology (FSS) is required. Requirements and evaluation are controlled and provided by the lecturer of the given course and supervisors. The number of credits varies based on the demand of the course and is stated in advance. Credit is registered to the IS system by Lenka Kissová or supervisors.

Code	Course Title	Lecturer	Type of Completion	Credits
FSS920	Presentation of the academic paper at the international workshop (EUSOC)		credit	15
D_NJ atd.	Foreign Language ¹⁸		credit	6
SOC904	Semester at other Czech universities	supervisor	credit	15
SOC1002	Publication II ¹⁹	M. Kreidl	credit	Max 20
SOC990	Sociological paper II.	supervisor	colloquium	15

SPRING SEMESTER

Study abroad

FSS900	Research Stay Abroad	supervisor	credit	20
FSS910	Study Visit	supervisor	credit	4
FSS990	Placement Abroad	supervisor	credit	20

Compulsory Courses

Code	Course Title	Lecturer	Type of Completion	Credits
SOC983	Dissertation Project	supervisors	colloquium	15
SOC984	Research Methodology	K. Nedbálková, supervisors	colloquium	15
SOC985	Sociological Theory Seminar	C. Szaló	credit	15
SOC987	Sociological Paper I.	supervisor	colloquium	15
SOC936	Dissertation Research I.	supervisor	colloquium	15
SOC937	Dissertation Research II.	supervisor	colloquium	15
SOC988	Special Topics Seminar I	supervisor	credit	15
SOC922	Creative Writing in Sociology	K. Lišková, N.B. Jaworsky	credit	20
SOC938	Presentation at the Conference	supervisors/ M. Kreidl	colloquium	5
SOC939	Public Presentation of Dissertation	supervisor	colloquium	15
SOC1001	Publication	M. Kreidl	credit	Max. 20
SOC920a	Dissertation Seminar I.	P. Barša	colloquium	20

¹⁸ Students enroll in language courses at the Masaryk University Language Centre.

¹⁹ The elective course SOC1002 Publications II is possible to register only after completing the prerequisite course SOC1001 Publications.

Elective Courses

Code	Course Title	Lecturer	Type of Completion	Credits
SOC906	Didactic Seminar	Supervisor/ lecturers	credit	10
D_NJ atd.	Foreign Language		credit	6
SOC904	Semester at other Czech Universities	supervisor	credit	15
SOC1002	Publication II.	M. Kreidl	credit	Max. 20
FSS900	Research Stay Abroad	supervisor	credit	20

Note: see footnotes in the table for fall term (above).

2.2 Recommended study plan for studies of standard duration (4-years)

Code	Course title	Lecturer	Type of Completion	Number of credits	Options to obtain credits within the standard length of studies								
					1. sem	2. sem	3. sem	4. sem	5. sem	6. sem	7. sem	8. sem	
SOC983	Dissertation Project	supervisor	colloq.	15	15								
SOC984	Research Methodology	Nedbálková supervisor	credit	15	15								
SOC988	Special topic seminar I.	supervisor	credit	15		15							
SOC922	Creative Writing in Sociology	K. Lišková/ N.B. Jaworsky	credit	20		20							
SOC920a	Dissertation Seminar I.	P. Barša	colloq.	20			20						
SOC936	Dissertation research I.	supervisor	colloq.	15			15						
SOC920b	Dissertation Seminar II.	P. Barša	colloq.	25				25					
SOC987	Sociological Paper I.	supervisor	colloq.	15				15					
	Elective course(s)			20					20				
SOC937	Dissertation research II.	supervisor	colloq.	15						15			
SOC985	Sociological Theory Seminar	C. Szaló	credit	15						15			
SOC938	Presentation at the Conference	supervisor s/ M.Kreidl	colloq.	5							5		
SOC939	Public Presentation of Dissertation *	supervisor	colloq.	15							15		
	Elective course(s)			10							10		
SOC1001	Publication	M.Kreidl	credit	20									20
Total number of credits for compulsory and elective courses				240	30	35	35	40	20	30	30	20	
D_AJ_1 D_AJ_2	Foreign Language	Faculties/ University sections		2+4									
	Qualifying Exam (Doctoral State Exam)	committee	exam	The state doctoral exam <u>must</u> be taken in the 8th semester of studies at the latest! All information about the state doctoral exam are available here: http://www.fss.muni.cz/cz/site/studium/doktorske/ukonceni									
	Dissertation Thesis Defence*	committee	exam	All information about the doctoral defence are available here: http://www.fss.muni.cz/cz/site/studium/doktorske/ukonceni (240 credits must be obtained before registering for the defence)									

OVERALL NUMBER OF CREDITS

240

Notes:

- In order to submit the dissertation thesis, it is necessary to have obtained 240 credits and pass the doctoral state exam and present the thesis in public. The course *SOC939 Public Presentation of Dissertation* is registered in the IS system **one semester in advance** (one semester before intended defence), usually in the 7th semester. In case the dissertation is submitted by the end of the standard length of studies, credits for the course *SOC993 Dissertation Writing Seminar* are counted in only if they are needed to complete the total of 240 credits (i.e. in case the dissertation is submitted prior to the 7th semester; in such case, the number of credits acquired for this course may equal the number of missing credits). Naturally, the rest of required courses must be completed as well.
- Language courses and exams are attended on individual basis in agreement with the Masaryk University Language Centre (the Centre decides upon the number of credits awarded). Credits obtained are not counted towards the sum 240 credits required in the programme.
- Keep in mind that the number of credits obtained in the previous semester is regulated by the *MU Study and Examination Regulations* (Section 12 Enrollment in a Semester).

Extended study (years 5 and beyond)

Extension of study is only possible with explicit consent of the PhD Board.

Code	Course Title	Lecturer	Type of Completion	Credits	Options to obtain credits within extended study					
					9. sem	10. sem	11. sem	12. sem	13. sem	14. sem
SOC939	Public Presentation of Dissertation	supervisor	colloquium	15					15	
SOC993	Dissertation Writing Seminar *	supervisor	colloquium	20	20	20	20	20	20	
	Dissertation Thesis Defence**	committee	exam		Dissertation thesis <u>must</u> be DEFENDED by the end of the 8 th year (submission is not equivalent to defence). For students immatriculated in 2011 or earlier, time to defence is 7 years.					

Notes:

* *SOC993 Dissertation Writing Seminar* is registered by students who have NOT submitted the dissertation thesis before their 8th semester and have been granted an exception (by the PhD Board) to extend their study. Registration in 9th semester is possible ONLY in case the PhD Board approves a change in the *Individual Study Plan*. Registration in subsequent semesters must also be approved by the PhD Board (the decision is a part of the annual control of the dissertation progress).

** Conditions for the dissertation thesis submission: meeting all required obligations (240 credits and state doctoral exam); public presentation of the doctoral thesis (SOC939) – it is registered in the IS system one semester prior to dissertation thesis submission (in the 13th semester of studies at the latest).

3. Obligations and Study Evidence

3.1 Individual Study Plan and its control

Students must prepare an individual study plan during their 1st semester. It must be based on the Frame Study Plan outlined above. The Individual Study Plan is prepared by the student and approved by the supervisor; it includes single tasks, steps and obligations planned for each semester/year of studies.

The Plan:

- is obligatory
- is scheduled for the period of standard length of studies (4 years)
- is approved by the PhD Board
- is controlled at the end of each year (i.e. in June)

In order to make changes to the Plan it is necessary to submit a written request (written by the student or supervisor); the final decision is based upon supervisor's comment/recommendation and the current stage of the dissertation thesis.

Procedures regarding the control of the Individual Study Plan are regulated by the Dean's Directive for Science and Research and by the PhD Board regulations. The Plan is controlled yearly (at the end of each academic year) via the IS system. Student is obliged to provide necessary and required documents/materials to her/his supervisor (documents are uploaded directly to the IS system). Supervisor comments on submitted materials and her/his recommendations are further judged by members of the PhD Board.

3.2 Outline of main obligations

A doctoral student has following obligations:

- attend and complete courses, take exams
- communicate actively and regularly with the supervisor; inform her/him about the results, partial outcomes, publications, about the progress in dissertation thesis; provide documents and materials necessary for the yearly control, for evaluation of the studies and for potential changes to the Plan
- publish at least TWO book reviews (the first review should be published by the end of the second year; the second review should be published by the end of the studies)
- publish the dissertation research outcomes in scientific peer-reviewed journals
- present the results of the dissertation research at least at one or two domestic (preferably international) scientific conferences
- full-time students must attend public presentations (SOC939) of their colleagues. Furthermore, it is recommended to attend defences of all doctoral students
- full-time students are asked to attend the Research meeting seminars at the department (if held in English language)

3. 3 Course enrollment

Students enrol via the IS system at is.muni.cz. Terms for enrolment are by the year chart and timetable of the given academic year.

Student must upload all her/his publications into the IS system!

3. 4 Publications

All publications must be registered in IS. In IS, publications should be marked for inclusion into the RIV database (governmental database to register all outcomes of research conducted at the university).

4. Doctoral State Exam (Qualifying Exam)

4. 1 The aim of the doctoral state exam

The aim of the exam is to examine theoretical and methodological knowledge of PhD candidates. The exam is based on the prescribed literature, representing following areas: basic scientific-methodological approaches, crucial sociological theoretical paradigms and current discourses about the nature of theory and/or ongoing social changes, relevant for the doctoral thesis.

4. 2 The state doctoral exam

The exam takes place in the presence of a committee consisting of professors appointed by the dean (committee is recommended by the PhD Board and approved by the Scientific Board of the faculty). Committee consists of 5-7 members, at least two of these members are NOT employees of Masaryk University.

4. 3 Terms and basic requirements

Terms and basic requirements (including forms of evaluation) are regulated by the *Masaryk University Study and Examination Regulations* and by the Faculty of Social Studies academic year chart and timetable. The doctoral state exam must be taken in accordance with student's approved Individual Study Plan (by the end of the 4th year at the latest). Usually, student submits the dissertation thesis and registers/applies for the defence at the same time – for more information see 3.1.

4. 4. Compulsory courses necessary for the state exam registration

In order to be able to register to the doctoral state exam, it is obligatory to complete successfully all the following courses:

- SOC983 Dissertation Project
- SOC984 Research Methodology
- SOC985 Sociological Theory Seminar
- SOC920a Dissertation Seminar I.
- SOC920b Dissertation Seminar II.
- SOC922 Creative Writing in Sociology
- SOC936 Dissertation Research I.
- SOC937 Dissertation Research II.
- SOC988 Special Topics Seminar
- SOC938 Conference Presentation
- FSS900/990/910
- one of the elective courses

4. 5 Application for the state exam

The application is submitted to the Office of Research, Development and Doctoral Study Programmes of the Faculty of Social Studies. Dates are defined by this Office.

4. 6 List of literature required for the doctoral exam

4. 6. 1 General Sociology

(four titles are required – one from each group)

Group A

- Weber Max. 2001. *The Protestant Ethic and the Spirit of Capitalism*. London: Routledge.
- Durkheim Emile. 1997. *The Division of Labour in Society*. New York: Free Press.
- Goffman Erving. 1959. *The Presentation of Self in Everyday Life*. Garden City: Anchor).
- Habermas Jürgen. 1989. *The Structural Transformation of the Public Sphere*. Cambridge: Polity Press.

Group B

- Giddens Anthony. 1991. *Modernity and Self-Identity. Self and Society in the Late Modern Age*. Cambridge: Polity Press.
- Beck Ulrich. 1986. *Risk Society. Towards a New Modernity*. London: Sage Publications.
- Lasch Christopher. 1991. *The Culture of Narcissism: American Life in an Age of Diminishing Expectations*. New York: W. W. Norton & Company.

Group C

- Latour Bruno. 2005. *Reassembling the Social: An Introduction to Actor-Network-Theory*. Oxford: Oxford University Press
- Harding Sandra. 1993. *The Science Question in Feminism*. Ithaca, NY. ad.: Cornell University Press.
- Seidman Steven and Alexander Jeffrey C. 2001. *The New Social Theory Reader: Contemporary Debates*. London: Routledge.

Group D

- Parsons Talcott. 1952. *The Social System*. London: Routledge and Kegan Paul, Pp. 3- 200.

- Bourdieu Pierre. 1984. *Distinction: A Social Critique of the Judgement of Taste*. Cambridge, MA: Harvard University Press.
- Wagner Peter. 1994. *A Sociology of Modernity: Liberty and Discipline*. Routledge: London.

4. 6. 2 Methodology

(three titles are required – one from each group):

Group A (classical writings)

- Winch Peter. 1990. *Idea of Social Science and Its Relation to Philosophy*. London: Routledge.
- Kuhn Thomas S. 2012. *Structure of Scientific Revolutions* (4th edition). Chicago: Chicago University Press.
- Giddens Anthony. 1976. *New Rules of Sociological Method. A Positive Critique of Interpretative Sociologies*. London: Hutchinson.

Group B (philosophy and general methodology of social sciences)

- Elster John. 1996. *Nuts and Bolts for the Social Sciences*. Cambridge: Cambridge University Press.
- Trigg Roger. 2001. *Understanding Social Science. A Philosophical Introduction to Social Sciences*. Oxford: Blackwell Publishers.
- Rosenberg Alexander. 1995. *Philosophy of Social Science*. Boulder: Westview Press.
- Fay Brian. 1996. *Contemporary Philosophy of Social Sciences. A Multicultural Approach*. New York: Wiley-Blackwell.
- Layder Derek. 1998. *Sociological Practice. Linking Theory and Social Research*. London: Sage.

Group C (qualitative and quantitative research in social sciences)

- Creswell John W. 1998. *Qualitative Inquiry and Research Design. Choosing among Five Traditions*. Thousand Oaks: Sage.
- Flick Uwe et al. (eds.). 2003. *A Companion to Qualitative Research*. London: Sage
- Denzin Norman K. and Yvonna S. Lincoln. 2003. *Collecting and Interpreting Qualitative Materials*. Thousand Oaks: Sage.
- Ezzy Douglas. 2002. *Qualitative Analysis. Practice and Innovation*. London: Routledge.
- Black Thomas D. 1999. *Doing Quantitative Research in the Social Sciences*. London: Sage.
- Vaus de David. 2002. *Analyzing Social Science Data*. London: Sage.
- Alasuutari, P., Bickman, L. Brannen, J. (eds.). 2009. *The SAGE Handbook of Social Research Methods*. SAGE: London.
- Field, A. 2009. *Discovering Statistics using SPSS*. Third Edition. Sage: London.

Expected knowledge of following titles (Master Studies):

- Silverman David. 2000. *Doing Qualitative Research. A Practical Handbook*. London: Sage.
- Babbie Earl. 2001. *The Practice of Social Research*. Belmont: Wadsworth.

4. 6. 3 Thematic literature

List is proposed by the student. Proposed literature depends of the topic of the dissertation research/thesis and it needs to be consulted and approved by the supervisor.

Besides monographs, the student can choose also scientific papers. Their number will be discussed with and approved by the supervisor. It is recommended that the amount of scientific papers are equivalent to a research monograph.

4.7. Choice of the literature discussed at the state doctoral exam. Student attaches the list of chosen titles to the doctoral state exam application. The application together with the attached list is then submitted to the committee. The list includes: 4 titles from the general sociology (one title from each group), 3 titles from the methodological literature (one title from each group) and 5 titles related to the topic of the dissertation thesis. In total: 12 books.

5. Dissertation Thesis and Defense

5.1 Submission of the thesis

Submitted dissertation thesis is a piece of original scientific research. Public presentation (SOC939) of a student's research is compulsory prior to defence. Students usually register for public presentations one semester before they submit the thesis for defence.

Dissertation demonstrates the student's ability to perform original, independent research and constitutes a distinct contribution to knowledge in sociology.

The thesis must have a clear structure and it must be logically consistent (it should have the form of a monograph rather than of a research report). Dissertation research and thesis needs to broaden and thus shift the existing knowledge in the given field, it should advance the development of sociological theory.

Standard range of the study is given between 42 000- 51 000 words or 316 000–386 000 characters, spaces included (approx. 180-220 standard pages²⁰). While quality, coherence and content take priority, it is strongly recommended that this length range be respected.

Thesis can be submitted in English language.

Dissertation thesis needs to include original and published (at the time of defence) research results (see the article 30 of the MU Study and Examination Regulations).

5.2 Students also submit the following documents when submitting their dissertation

- List of public presentations at scientific conferences, symposia, seminars, or workshops (at least two contributions).
- List of publications (structured according to types of publications). At least **ONE peer-reviewed manuscript** and **TWO book reviews** published in a scientific journal are expected.
- Printed copies of the most significant publications.

5.2.1 Basic requirements for thesis submission, administration of this process and for its defence are regulated by the MU Study and Examination Regulations (Article 30) and by the Faculty of Social Studies academic year timetable. Dissertation thesis is submitted together with a thesis summary and a biosketch. Following the regulations and steps defined by the Office, the dissertation together with the summary+biosketch are uploaded into the electronic archive of dissertation.

The application to the dissertation defence must include the following:

1. Structured curriculum vitae
2. Structured list of all publications (see Annex 1.)

²⁰ 1 standard page = 1800 characters.

3. Three hard copies of the thesis (for the front page template see Annex 2.)
4. Abstract (Annex 3.)
5. Summary (for the templates see Annex 4a. (cover page),4b.(content))

Summary:

- See annex 4 of this document.
- Its content is strictly given (see Annex 4a,b.) and it includes the English annotation.
- Its range is 18 000-25 000 characters, spaces included and it is submitted to the Office of International Relations and electronically uploaded to the archive.

5.3 Dissertation thesis defence

The defence takes place in the presence of a committee, consisting of habilitated members appointed by the dean (members are recommended by the Doctoral Board and approved by the faculty Scientific board). Committee consists of 5-9 members, at least two of these members are NOT employees of the Masaryk University. Supervisor is one of committee members but she/he cannot chair the committee. Two reviewers are suggested by the Doctoral Board and appointed by the dean (one of the opponents is NOT employed at the Masaryk University).

Dissertation defence is public. Defendant must show the knowledge of literature key in the field of dissertation topic and must show the knowledge and understanding of its methodology. Defence usually lasts 120 minutes. Dissertation must be defended by the end of the 7th year of studies at the latest (for students starting in spring 2012 or later by the end of the 8th year). **Submission process must be completed in time for the defence to take place before the deadline set above.**

6. Sociology Programme Doctoral Board

Chair: prof. Martin Kreidl, Ph.D.

Internal Members:

doc. Bernadette Nadya Jaworsky, Ph.D.
doc. PhDr. Tomáš Katrňák, Ph.D.;
doc. PaedDr. Zdeněk Konopásek, Dr.;
doc. PhDr. Radim Marada, Ph.D.;
doc. PhDr. Kateřina Nedbálková, Ph.D.;
prof. PhDr. Jiří Pavelka, CSc.;
prof. PhDr. Ladislav Rabušic, CSc.;
doc. PhDr. Csaba Szaló, Ph.D.
prof. PhDr. Jaroslav Střítecký, CSc.;
doc. Iva Šmídová, Ph.D.
doc. Mgr. Karel Stibral, Ph.D.

External Members:

doc. PhDr. Dana Hamplová, Ph.D. (Institute of Sociology of the Czech Academy of Sciences)
prof. PhDr. Miloš Havelka, CSc. (Faculty of Humanities of Charles University, Prague);

doc. Mgr. Martin Kanovský, PhD. (Faculty of Social and Economic Sciences of Comenius University in Bratislava – Department of Cultural Studies);

PhDr. Zuzana Kusá, CSc. (Slovak Academy of Science, Bratislava);

prof. PhDr. Petr Mareš, CSc.;

doc. PhDr. Marek Skovajsa, Ph.D. (Institute of Sociology of the Czech Academy of Sciences);

doc. PhDr. Dana Sýkorová, Ph.D. (Faculty of Arts of Palacky University in Olomouc);

doc. PhDr. Jiří Šubrt, CSc. (Faculty of Arts of Charles University, Prague);

List of supervisors at the Department of Sociology:

- doc. PhDr. Csaba Szaló, Ph.D. Faculty of Social Studies of Masaryk University in Brno
- prof. Steven Saxonberg, Ph.D. Faculty of Social Studies of Masaryk University in Brno
- prof. PhDr. Jiří Pavelka, CSc. Faculty of Social Studies of Masaryk University in Brno
- prof. PhDr. Ladislav Rabušic, CSc. Faculty of Social Studies of Masaryk University in Brno
- prof. PhDr. Petr Mareš, CSc. Faculty of Social Studies of Masaryk University in Brno
- doc. PaedDr. Zdeněk Konopásek, Dr. Faculty of Social Studies of Masaryk University in Brno
- doc. PhDr. Tomáš Katrňák, Ph.D. Faculty of Social Studies of Masaryk University in Brno
- prof. Martin Kreidl, Ph.D. Faculty of Social Studies of Masaryk University in Brno
- prof. PhDr. David Šmahel, Ph.D. Faculty of Social Studies of Masaryk University in Brno
- doc. PhDr. Kateřina Nedbálková, Ph.D. Faculty of Social Studies of Masaryk University in Brno
- Kateřina Lišková, Ph.D. Faculty of Social Studies of Masaryk University in Brno
- doc. PhDr. Iva Šmídová, Ph.D. Faculty of Social Studies of Masaryk University in Brno
- doc. Bernadette Nadya Jaworsky, Ph.D.
- PhDr. Monika Metyková, Ph.D. University of Sussex
- PhDr. Zuzana Kusá, CSc. Slovak Academy of Science, Bratislava
- prof. Pavel Barša, Ph.D. Faculty of Arts of Charles University in Prague
- prof. PhDr. Jaroslav Střítecký, CSc. Faculty of Arts of Masaryk University in Brno
- prof. PhDr. Miloš Havelka, CSc. Faculty of Social Sciences of Charles University in Prague

7. Committee for the Doctoral State Exam and Dissertation

Committee chairs appointed by rector: prof. PhDr. Ladislav Rabušic, CSc.; doc. PhDr. Radim Marada, Ph.D.; doc. Dr. Zdeněk Konopásek, Ph.D.; prof. PhDr. Jaroslav Střítecký, CSc.; doc. PhDr. Csaba Szaló, Ph.D.; prof. Martin

Kreidl, Ph.D.; doc. PhDr. Kateřina Nedbálková, Ph.D.; doc. Tomáš Katrňák, Ph.D.; prof. PhDr. David Šmahel, Ph.D.; doc. Iva Šmídová, Ph.D.

8. Additional Provisions

8.1 Transfer from other Czech or foreign universities to the Sociology doctoral programme at the Faculty of Social Studies of Masaryk University is regulated by the Dean's Directive No. 4/2008. At the Department of Sociology the transfer is possible exclusively via standard admission procedure (in presence of a committee and under conditions and terms defined for this purpose).

8.2 Interuniversity studies, including studies cooperated by a university abroad is regulated by *Article 29 of the Masaryk University Study and Examination Regulations* (Available at https://www.muni.cz/general/legal_standards/study_examination_regulations).

9. Final Provisions

Organisation of studies, rights and obligation of doctoral students at the Faculty of Social Studies are regulated by:

- [Masaryk University Study and Examination Regulations](#) (Special Provisions)
- binding provisions deriving from the *Higher Education Act no. 111/1998 (amended and consolidated) on Higher Education Institutions and on Amendments and Supplements to Some Other Acts* (https://www.muni.cz/general/legal_standards/higher_education_act)
- *Act No. 147/2001 Coll., amending Act No. 111/1998 Coll. on Higher Education Institutions and on Amendment to Some Related Acts /the Higher Education Act* (http://www.msmt.cz/uploads/Areas_of_work/higher_education/Act_No_111_1998.pdf)
- *Masaryk University Statutes* and its attachment no.3 (https://www.muni.cz/general/legal_standards/statute?lang=en)
- *Sociology Doctoral Programme Regulations* specifying the Masaryk University Study and Examination Regulations, coming into force in this version by February 1, 2017.

10. Contacts

Dean of the Faculty of Social Studies ([doc. PhDr. Břetislav Dančák, Ph.D.](#))

Vice-dean for research and doctoral studies: [doc. PhDr. Martin Vaculík, Ph.D.](#)

Office for International Relations - Dean's Office - Faculty of Social Studies

→ For the English Programme:

Dagmar Hábová (tel. 549 49 4253, habova@fss.muni.cz; room 1.14)

Office for Research & Development and Doctoral Study Programmes - Dean's Office - Faculty of Social Studies

→ For the Czech Programme:

Stanislava Tichá (tel. 549 49 4149, sticha@fss.muni.cz; room 1.13)

Hana Hoblová (tel. 549 494 150, hoblova@fss.muni.cz; room 1.13)
http://www.fss.muni.cz/admission/phd_studies

Chair of the PhD Board: Prof. Martin Kreidl, PhD. (tel. 549 495 890, kreidlm@fss.muni.cz)

Head of the Department of Sociology: doc. Csaba Szaló (tel. 549 496 854, 5918@mail.muni.cz)

Secretary of the Department of Sociology: Soňa Enenkelová (tel. 549 496 913, enenkelo@fss.muni.cz)

Coordinator of the PhD Programme: Lenka Kissová (tel. 549 49 31 02, lenka.kissova@mail.muni.cz)

ADDITIONAL INFORMATION

Department of Sociology: <http://soc.fss.muni.cz/>

Doctoral programme in Sociology (webpages of the Department of Sociology):
http://soc.fss.muni.cz/studies/phd_studies

ADMISSIONS

Information about the admissions for the doctoral programme is available at:
http://www.fss.muni.cz/admission/application_and_admission/phd?lang=en

Annex 1.

Name and Surmane

Structured list of all publications within the entire studies, including ISBN and ISSN

1. Chapters in monography or in edited books
2. Scientific articles in reviewed scientific journals
3. Other scientific articles
4. Book editing
5. Reviews and reports
6. Presentations at conferences and scientific seminars
7. Public lectures and popularising articles

Annex 2.

MASARYK UNIVERSITY
Faculty of Social Studies
Department of Sociology

DISSERTATION THESIS

place date

Name Surname

MASARYK UNIVERSITY
Faculty of Social Studies
Department of Sociology

Title(s), Name, Surname, Title(s)

Title of the dissertation (in bold)

Dissertation Thesis

Supervisor : Title(s), Name, Surname, Title(s)

Place Year
(ex. Brno 2016)

Annex 3.

Abstract of dissertation thesis

Title of the dissertation thesis:

Name and Surname:

It is a very reduced summary of the thesis (800-1200 words), introduced with aim of the thesis and theoretical background. It is followed by brief characteristics of methods, description of outcomes and main conclusions.

The abstract will be published on the public faculty webpage as it is an information for the wider public.

Annex 4a.

(content of the cover page)

MASARYK UNIVERSITY

FACULTY OF SOCIAL STUDIES

DOCTORAL STUDY OF SOCIOLOGY

NAME AND SURNAME

TITLE

SUMMARY OF THE DISSERTATION THESIS

PLACE YEAR

Annex 4b.

(content of the first page)

ANNOTATION (in English)

(content of the second page)

Content:

1. Introduction
2. Aim of the Dissertation
3. Methodology
4. Results and New Findings
5. Conclusion
6. Bibliography (*used in the summary*)
7. Attachment: List of author's publications and conference presentations related to the dissertation topic

(The text of the summary begin on page no.3, its length (attachments excluded) is 18.000-25.000 signs including spaces (approx. 10-14 standard pages). Summary is a brief presentation of the main findings, it provides a brief information about the content, literature, basic methodology and conclusions of the research.)